



## EVENT & VENUE

### International Hearing Society 2018

September 10 - 16, 2018

Renaissance Phoenix Glendale Hotel & Spa

Media Center

Glendale AZ



## IMPORTANT DATES

### ADVANCE ORDER DISCOUNT DEADLINE

All orders must be received with payment in full by this date to receive discounted pricing.

August 16, 2018

### ADVANCE SHIPMENT RECEIVING

Warehouse will begin receiving advance shipments.

August 14, 2018

### ADVANCE SHIPMENT DEADLINE

Last day for Advance Shipments to arrive at Warehouse without surcharges.

September 6, 2018



## SCHEDULE

### EXHIBITOR MOVE-IN

September 13, 2018 2:00pm - 5:00pm

September 14, 2018 7:00am - 3:00pm

### SHOW HOURS

September 14, 2018 5:00pm - 8:00pm

September 15, 2018 8:00am - 10:00am

### EXHIBITOR MOVE-OUT

September 15, 2018 10:00am - 2:00pm

### OUTBOUND SHIPPING AGREEMENT DEADLINE

All exhibitors must submit an outbound Material Handling Agreement to the Exhibitor Service Desk.

September 15, 2018 2:00pm

### CARRIER CHECK-IN DEADLINE

September 15, 2018 1:00pm

### RE-ROUTE DEADLINE

Shipments not picked up by the exhibitor's carrier and/or remaining on the exhibit floor will be re-routed at this time.

September 15, 2018 2:00pm



## BOOTH EQUIPMENT

EACH 10'X10' BOOTH PACKAGE WILL INCLUDE THE FOLLOWING ITEMS.

8'H Burgundy and Gold Backwall Drape  
3'H Burgundy Siderail Drape  
Standard Booth Identification Sign

\*Furniture for the booth is not included and must be rented through the Alliance service manual.

## CARPET

The Exhibit Hall is carpeted.



## MATERIAL HANDLING

### ADVANCE SHIPMENTS

Exhibiting Company Name/Booth #  
International Hearing Society 2018  
c/o Alliance Exposition / UPS Freight / Fideliton  
6920 W Allison Rd  
Chandler, AZ 85226

Advance shipments should arrive between **Tuesday, August 14, 2018** and **Thursday, September 06, 2018**.

All shipments received outside these dates will be subject to a late fee.

Shipments that arrive at the warehouse after **Thursday, September 06, 2018** cannot be guaranteed to arrive before show opening. Additional handling charges will be added for expedited trucking and freight.

Please view rates and **pre-order Material Handling service prior to shipping.**

Print **Advance Warehouse Shipping Labels** by clicking on the **Shipping** link in the left hand menu.

### DIRECT TO SHOWSITE SHIPMENTS

Exhibiting Company Name/Booth #  
International Hearing Society 2018  
c/o Alliance Exposition  
Renaissance Phoenix Glendale Hotel & Spa  
Media Center  
9495 Coyotes Blvd  
Glendale, AZ 85305

Direct shipments will be accepted on **Thursday, September 13, 2018**. Receiving will take place during exhibitor move-in hours.

Please view rates and **pre-order Material Handling service prior to shipping.**

Print **Direct to Showsite Shipping Labels** by clicking on the **Shipping** link in the left hand menu.

For assistance, please contact **Exhibitor Services** at **888.528.2011** or **ExhibitorAssistance@alliance-exposition.com**.